

Albion Fish & Game Club Inc.

Clubhouse and Club Grounds use for Non Club Functions

The club president, or a member designated by the president, will be responsible for accepting reservation requests and keeping the calendar for all club and non-club functions. Unusual or unique requests shall be brought before the Board of Directors and/or a membership vote prior to granting the request.

All requests for the clubhouse and club grounds use should be made at least 30 days in advance of date requested. The clubhouse and club grounds shall be left in as good or better condition as was prior to being used. A basic set of rules shall be followed by any individual or group in closing the clubhouse, i.e. water shut off, water heater shut off, all lights off, all doors and windows are locked, removal of all garbage. Additionally all decorations must be removed, including tape, tacks and staples used to secure decorations and/or table coverings, the grounds have been checked and are free of broken balloons, bottle caps, cigarette/cigar butts, pet waste etc.

Any member in good standing may reserve the facilities, the clubhouse and club grounds, once per membership year, for personal non-profit purposes, at no charge, although a \$50.00 security and cleaning deposit is required prior to the function date. Additional reservation requests are subject to the \$100 donation fees unless waived by the Board of Directors and/or a membership vote. The reserving member must be present for the entire function they are the host of. Members at no time may give the combination to the clubhouse or the gate to anyone that is not a member of the Albion Fish and Game Club, doing so is grounds for revocation of membership.

All non-member uses of the clubhouse and club grounds for wedding receptions, graduation parties, class reunions, etc., will be required to make a donation of \$100.00, for the use of the club, as well as a \$50.00 security and cleaning deposit when their initial request is submitted. The person requesting the club must be present during the entire event.

The \$50.00 security and cleaning deposits will be refunded to the user upon inspection of clubhouse and grounds by the club president or his designee to ascertain that the facilities have been cleaned and left in as good or better condition than it was when they took possession. If upon inspection, it is determined the facilities were not left in satisfactory condition the deposit shall be forfeited and will be retained by the club to offset the cost of cleaning and or repairs. If cleaning or repair costs exceed the \$50 deposit, the user or member will be responsible for the additional costs.

Reserving of the clubhouse and/or club grounds shall normally be permitted from May 1st to November 1st. Exceptions may be granted on a case by case basis for activities such as Sportsman's Education Classes. The above mentioned donations are for the use of the facilities for one day only. Any use of the facilities for more than one day shall be handled on an individual basis by approval of the Board of Directors and/or a membership vote.

When the facilities are reserved for non-club functions, shooting of firearms, archery equipment or crossbows shall be prohibited without prior approval of the Board of Directors and/or a membership vote and shall be prohibited anytime alcohol is present.

Decorations are not permitted to be attached to the clubhouse ceiling.

Sportsmen Education Classes are exempt from user fees and deposits.